**Job Announcement for Pepperwood Development Manager**

Pepperwood is seeking a Development Manager (DM) who will oversee an integrated fund development strategy and will be responsible for project management of development systems supporting major gift, direct mail, and grant fundraising objectives. They will launch a planned giving program, which is in the early design stage, and engage with our new Dwight Business Leadership Advisory Council. The DM reports directly to the CEO.

Pepperwood owns and operates a 3200-acre preserve in Sonoma County dedicated to ecological research, education, and conservation action. The mission of Pepperwood is to advance science-based conservation throughout our region and beyond.

Qualifications:

* Minimum 5-8 years of directly related experience, preferably in a development department of a non-profit conservation or environmental organization.
* Strong strategic planning and project and budget management skills.
* Demonstrated fundraising success from a variety of revenue streams and experience managing a major gift portfolio and capital campaign.
* Passion for the environment and the mission and values of Pepperwood

Qualified candidates should submit a curriculum vitae including three references and a cover letter to Cassandra Liu, Finance and Operations Manager, [cliu@pepperwoodpreserve.org](mailto:lsattler@pepperwoodpreserve.org), or via mail to 2130 Pepperwood Preserve Road, Santa Rosa, CA 95404. Position is open until filled.

Pepperwood is an equal opportunity employer and prohibits unlawful discrimination

based on race, religion, color, sex, age, or marital status.